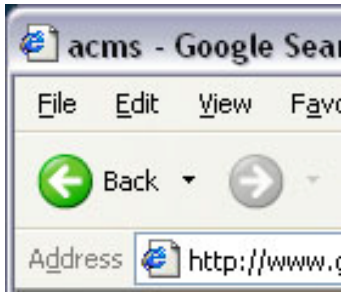
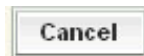


## INTERNET NAVIGATION AND GENERAL ACMS BUTTONS

Use of the back button throughout the ACMS is discouraged. There are several places within the ACMS that using the back button will cause a 'Duplicate Form Submit' error within the application; or other undesirable results. To go "back" use the cancel button provided, or use the navigation along the top of the screen.



The **cancel** button in ACMS is used to discard all information that has been entered within that screen and return to the previous screen. Please note that clicking the cancel button will DISCARD all data that has been entered on that screen.



The save button within ACMS is used to save that screen into ACMS and move you to the next step within that process. Once you click the save button, ACMS will check your data entered into the form and if everything is correct ACMS will save the screen and move to the next screen. If everything is not correct, ACMS will display the errors within the form. **YOU MUST FIX ALL ERRORS BEFORE THE FORM WILL BE SAVED.**

